



HP Capture and Route Overview



Capture information easily for quick ROI

Overwhelming amounts of paper and electronic information can impact productivity. Managing and storing this information can be costly and time-consuming. Especially if you want it done accurately and efficiently.

Turn information into action. Convert paper-based and electronic documents into digital files to streamline workflow—reduce costs, increase productivity, and enhance security. With simple, one-time digital capture, you can have immediate access to documents for easy distribution and tracking.

What if you could...

Simplify capture tasks on MFPs, making capturing data as easy as pressing the copy button?

Reduce costs associated with distributing paper documents?

Increase productivity by making it easy to find, access, and distribute documents?

Eliminate fax lines and save long-distance charges every month?

Implement a capture and route solution without additional training, or lengthy upgrade process?

Solution at a glance

Find and retrieve documents faster than ever before with a seamless, cost-effective way to scan and send information. HP Capture and Route enables easy conversion of paper documents into a variety of digital formats—including PDF, TIFF, and Microsoft® Word .doc, .docx, JPG, and RTF. It's one-button simple to route information where it is needed. And this scalable, easy-to-deploy, and easy-to-use solution can help you realize a quick return on your investment.

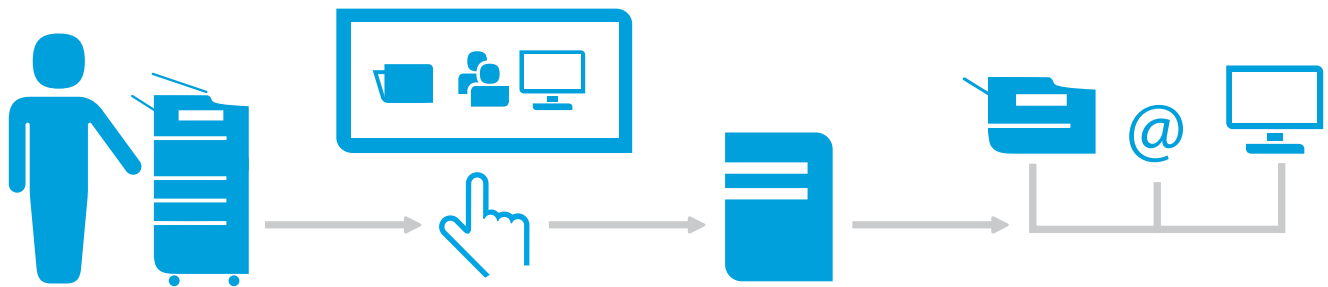
Capturing digital information supports record retention and privacy requirements. On top of that, it can help increase document security and encourage paper conservation. Because it's scalable, HP Capture and Route can be customized to meet your needs.

Transforming document capture

- Capture documents quickly, accurately, and efficiently.
- Capture documents and easily share content to back-office applications and online destinations, including Microsoft SharePoint®, Autonomy iManage, and many more.
- Simply press a button to capture information and automatically route it to the desired destinations—with little to no end-user training.
- Create routing rules at the desktop or MFP to give users customized buttons accessible directly at the device.
- Turn scanned documents into editable text in up to 17 languages, using optical character recognition (OCR) capabilities.



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User scans document at MFP, scanner, or digital sender.

User captures, converts, and profiles the document. If MFP requires authentication, the user can choose from a list of personal or secure document routing options.

HP Capture and Route distributes the document to a predetermined destination(s).

Destination options include a DMS/ECM system, network folder, desktop, fax machine, printer, or email. Users can Scan-to-Self, Scan-to-Distribute, Scan-to-Store, and Scan-to-Line-of-Business.

Achieve rapid return on investment

- Reduce printing and shipping costs associated with processing and distributing paper documents.
- Eliminate dedicated fax lines and stacks of incoming faxes piling up in paper trays—the MFP serves as a fax on-ramp, making faxing a part of the digital workflow.
- Free up valuable office space and save money on facility fees for document storage and retrieval.
- Increase productivity by creating digital information that is easy to find, access, and share.

Easily integrate and upgrade

- Easily manage solutions, and work seamlessly with HP Access Control—all supported by HP Web Jetadmin.
- HP Capture and Route and HP Access Control are designed to work together, providing a secure, convenient capture and authentication solution. Increase productivity and expand mobility when you add HP ePrint Enterprise.
- Enable users to authenticate once for multiple solutions. Integrate HP Access Control, and you'll receive enhanced security, as well as single authentication capabilities for using both HP Access Control and HP Capture and Route.1
- Preview scanned images, then zoom, rotate, reorder, insert, and delete content. HP Capture and Route is compatible with HP Image Preview—available on select HP LaserJet products—so users can easily scan and review images on the touchscreen.
- Integrate seamlessly into workflow, document management, and archival systems.
- Implement in one department with the ability to expand across the business as needed.
- Support up to 30,000 device licenses—from HP and multi-vendor MFPs, networked scanners, and digital senders.

Help save money and increase productivity

- A large law firm loses time and money in handling, storing, and retrieving paper documents critical to their cases. With HP Capture and Route, the firm could quickly realize ROI, reduce environmental impact, and reduce document-management costs—saving thousands of dollars.
- A global company requires a comprehensive solution for automating its fax, scan, and document distribution processes for thousands of employees. With HP Capture and Route, the company could reduce costs by consolidating fax infrastructure. Employees could comply with mandates by faxing from secured desktops or any secure network-connected scanning device, while keeping a full audit trail of communications.

Get started

Contact your Flex Imaging Account Manager to:

- Set up a workshop to assess your specific business needs.
- Establish a plan to implement the best solution for today and into the future.
- Identify an environmental approach that can help your company save money.

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Why choose an HP Specialist? HP has the widest selection of printing and imaging products in the industry, backed by 20 years of experience and

over 250 million printers sold. Not only do HP printers generate high-quality documents and photos, but they remain on the cutting edge of efficiency and cost-savings.

Flex Imaging is an HP Document Solution Specialist partner, offering sales, support, and certified service on the full line of HP printing and imaging technology and also provides flexible management solutions for today's popular imaging equipment. Since its start in 1984 Flex Imaging has grown into a multi-faceted company offering complete Managed Print and Document Solutions at the enterprise level.



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Technical Specifications

Supported operating systems	Windows Server® 2003 (64-bit) or Windows Server 2008 (64-bit)	
Server minimum system requirements	Dedicated dual-core server, 2 GHz with 100 GB of disk space (quad core processor preferred), 4 GB RAM	
Server installation prerequisites	Windows® Active Directory®, disabled Internet Explorer® Enhanced Security Configuration (Windows component), Microsoft .Net Framework 4.0, Microsoft Internet Explorer 7 or later, Acrobat® Reader® 7.0 or later, Internet connection NOTE: Do not run any other enterprise application on the HP Capture and Route server.	
Database server requirements	Microsoft SQL Server® 2008, 2005 NOTE: Microsoft SQL Server 2008 Express Edition does not meet this requirement.	
Intelligent device client requirements	The Intelligent device client requires a system that meets the server minimum requirements. In addition, a Windows NT domain system runs in the same domain as the server and is not a domain controller. If the system is in a different domain, the domain must have bidirectional trust with the HP DCR Server domain. Intel® Pentium® III-compatible processor, 1 GHz, 512 MB RAM, 500 MB available hard disk space, DVD-ROM drive, and Microsoft mouse or compatible pointing device, Windows 2008 (64-bit), and 2003 Standard Edition Service Pack 2 (64-bit). IIS with the following components: common files, World Wide Web service, and Internet information services manager; HP server installation DVD; and Windows user account that belongs to the administrators group.	
Supported devices	Works with any multifunction devices that can scan to email or network folders, and network-connected scanning devices. Certified on all HP OXPd 1.6 devices.	
Supported composer formats	PDF text, PDF image, PDF image plus hidden text, PDF/A, TIFF image (single- or multi-page), DOC/DOCX, RTF, XML, XLS/XLSX, WPD, or TXT The composer can be used to apply document compression and meet the archiving standards set for composing to PDF/A formatting.	
Included connectors	HP LAN Fax Connector, DMS SharePoint Connector, DMS FileShare Connector, FileScan Connector, Printer Connector, SMTP Connector, Telco Connector, XML Connector, Database Connector	
Ordering information	HP Capture and Route Base Server (B3Q22AAE) HP Capture and Route Failover (B3Q23AAE) HP Capture and Route Single Device (B3Q24AAE) HP Capture and Route 10 Devices (B3Q25AAE) HP Capture and Route 11-99 devices (B3Q26AAE) HP Capture and Route 100 Devices (B3Q27AAE) HP Capture and Route 101-499 Devices (B3Q28AAE) HP Capture and Route 500 Devices (B3Q29AAE) HP Capture and Route 501-999 Devices (B3Q30AAE)	HP Capture and Route 1,000 Devices (B3Q31AAE) HP Capture and Route 1,001+ Devices (B3Q32AAE) HP Capture and Route Fax 2 Ports (B3Q33AAE) HP Capture and Route Fax 4 Ports (B3Q34AAE) HP Capture and Route Fax 8 Ports (B4G09AAE) HP Capture and Route Fax 12 Ports (B4G10AAE) HP Capture and Route Fax 24 Ports (B4G11AAE) HP Capture and Route Fax 30 Ports (B4G12AAE)

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